**Anyone displaying symptoms, are ill, or have tested positive in at least the last 10 days must not be attend school**

**If there is conflicting opinion, the school’s decision will be final.**

**The main Symptoms of Covid-19 according to NHS are:**

* **high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
* **new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
* **loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

**If children display symptoms at school, the following protocol will be put in place:**

* If anyone in the school becomes unwell with a new and persistent cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), will be sent home and advised to follow ‘[stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance)’, which sets out that they should self-isolate for at least 10 days and should [arrange to have a test](https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested) to see if they have coronavirus (COVID-19
* Parents will be called and they are expected to attend school immediately to collect their child. Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.
* The child will be escorted to a designated isolation area (**The Library** has been designated for this purpose). Door and windows fully opened.
* The staff member will put on appropriate PPE (face mask, gloves, apron and a visor if there is a risk of fluids entering the eyes from coughing etc.) if they cannot maintain the current distancing rule.
* The mobile toilets should be used should they need to go to the toilet (not then to be used until deep cleaned). Signage on toilet as required.
* Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive (see below) or they have been requested to do so by NHS Test and Trace.
* Deep cleaning of the area where the ‘learning group/bubble’ has been working will take place (deep cleaning will take place each day as part of our routine).
* Staff involved should dispose of the aprons, gloves and masks as described below
* The isolation room will need to be cleaned as per the guidance.
* JD will inform all families in the year group bubble/ wider bubble that a child has displayed symptoms to raise awareness.
* TB will inform all staff that the Library is closed until further notice using the handset
* TB will contact the local [Public Health England health protection team](https://www.gov.uk/guidance/contacts-phe-health-protection-teams) and school will engage in the NHS track and trace process.
* TB will keep a record of all staff/ pupils that may have come into contact with the person displaying symptoms for NHS Track and Trace in case of a positive test being reported.
* School will follow the advice from Public Health England as to the closing of bubbles/ school and ensure are relevant families/ staff are informed.
* Staff and / or parents/carers will:
  + [book a test](https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested) if they or their child are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit
  + provide details of anyone they or their child have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace
  + [self-isolate](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection) if they have been in close contact with someone who tests positive for coronavirus (COVID-19), or if anyone in their household develops symptoms of coronavirus (COVID-19)

**To dispose of the waste from people with symptoms of coronavirus**

**What you need to know**

* Put all waste and all PPE work in room in a plastic rubbish bag and tie it
* Place the plastic bag in a bag and tie it.
* Label the bag with the day’s date.
* Store bags away from communal waste for 72hrs.

**Following LA Guidance** (steps for management of known or suspected cases) **school will:**

* Contact Public Health Lincolnshire on 01522 553729 (8.00-17.00)
* Out of Hours contact Public Health England on 0344 225 4524
* Go to 111 online for advice of use calling service 111 is online platform can’t be accessed
* Call 999 if person is seriously ill or life is at risk
* Apply for a test for an employer via: <https://www.gov.uk/apply-coronavirus-test-essential-workers>
* Engage with the NHS Test and Trace process

**GUIDANCE**

* cleaning an area with normal household disinfectant after someone with suspected coronavirus (COVID-19) has left will reduce the risk of passing the infection on to other people
* wear disposable or washing-up gloves and aprons for cleaning. These should be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished
* using a disposable cloth, first clean hard surfaces with warm soapy water. Then disinfect these surfaces with the cleaning products you normally use. Pay particular attention to frequently touched areas and surfaces, such as bathrooms, grab-rails in corridors and stairwells and door handles
* if an area has been heavily contaminated, such as with visible bodily fluids, from a person with coronavirus (COVID-19), use protection for the eyes, mouth and nose, as well as wearing gloves and an apron
* wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning

**Background**

Experience of new coronaviruses (SARS-CoV and MERS-CoV) has been used to inform this guidance. The risk of infection depends on many factors, including:

* the type of surfaces contaminated
* the amount of virus shed from the individual
* the time the individual spent in the setting
* the time since the individual was last in the setting

The infection risk from coronavirus (COVID-19) following contamination of the environment decreases over time. It is not yet clear at what point there is no risk. However, studies of other viruses in the same family suggest that, in most circumstances, the risk is likely to be reduced significantly after 72 hours.

**Principles of cleaning after the case has left the setting or area**

**Personal protective equipment (PPE)**

The minimum [PPE](https://www.gov.uk/government/publications/wuhan-novel-coronavirus-infection-prevention-and-control/covid-19-personal-protective-equipment-ppe) to be worn for cleaning an area where a person with possible or confirmed coronavirus (COVID-19) is disposable gloves and an apron. Hands should be washed with soap and water for 20 seconds after all PPE has been removed.

If a risk assessment of the setting indicates that a higher level of virus may be present (for example, where unwell individuals have slept such as a hotel room or boarding school dormitory) or there is visible contamination with body fluids, then the need for additional PPE to protect the cleaner’s eyes, mouth and nose might be necessary. The local Public Health England (PHE) Health Protection Team (HPT) can advise on this.

Non-healthcare workers should be trained in the correct use of a surgical mask, to protect them against other people’s potentially infectious respiratory droplets when within 2 metres, and the mask use and supply of masks would need to be equivalent to that in healthcare environments

**Cleaning and disinfection**

Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors, but which are not visibly contaminated with body fluids can be cleaned thoroughly as normal.

All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including:

* objects which are visibly contaminated with body fluids
* all potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells

Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below:

* use either a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine

**or**

* a household detergent followed by disinfection (1000 ppm av.cl.). Follow manufacturer’s instructions for dilution, application and contact times for all detergents and disinfectants

**or**

* if an alternative disinfectant is used within the organisation, this should be checked and ensure that it is effective against enveloped viruses

Avoid creating splashes and spray when cleaning.

Any cloths and mop heads used must be disposed of and should be put into waste bags as outlined below.

When items cannot be cleaned using detergents or laundered, for example, upholstered furniture and mattresses, steam cleaning should be used.

Any items that are heavily contaminated with body fluids and cannot be cleaned by washing should be disposed of.

**Laundry**

Wash items in accordance with the manufacturer’s instructions. Use the warmest water setting and dry items completely. Dirty laundry that has been in contact with an unwell person can be washed with other people’s items.

Do not shake dirty laundry, this minimises the possibility of dispersing virus through the air.

Clean and disinfect anything used for transporting laundry with your usual products, in line with the cleaning guidance above.

**Waste**

Waste from possible cases and cleaning of areas where possible cases have been (including disposable cloths and tissues):

1. Should be put in a plastic rubbish bag and tied when full.
2. The plastic bag should then be placed in a second bin bag and tied.
3. It should be put in a suitable and secure place and marked for storage until the individual’s test results are known.

Waste should be stored safely and kept away from children. You should not put your waste in communal waste areas until negative test results are known or the waste has been stored for at least 72 hours.

* if the individual tests negative, this can be put in with the normal waste
* if the individual tests positive, then store it for at least 72 hours and put in with the normal waste