



# Welbourn Church of England Primary School

'Believe, Excite, Succeed, Together'

<b>Evidence of remote learning engagement</b>	
<p><b>How are pupils being tracked?</b></p>	<p><b><u>3 Tiered Approach</u></b> Daily monitoring</p> <ol style="list-style-type: none"> <li>1. Teachers –monitoring for each class in live sessions/work submitted via Microsoft Teams daily</li> <li>2. Admin – completing registers of attendance for children in and out of school</li> <li>3. Microsoft Teams – register by teacher of those in attendance</li> </ol>
<p><b>What are the next steps?</b></p> <p>Note: Actions taken with parents/carers/ children will be recorded on our safeguarding system CPOMs:</p>	<p><b><u>STEP 1</u></b> An email or message on TEAMS from the class teacher to 'check in' with the family to see why children did not attend the register or have not submitted work and to offer support.</p> <p><b><u>STEP 2</u></b> A phone call from the class teacher to offer further support. Additional well-being support or intervention may be given at this point.</p> <p><b><u>STEP 3</u></b> A phone call from the Headteacher to further explain the expectations and offer support.</p> <p><b><u>STEP 4</u></b> Inform the parent that a Fixed Penalty Notice for failure to engage with the school work would typically be imposed under section 444A and 444B of Education Act 1996 so an action plan would be implemented in order to improve level of engagement with SMART targets for parents to complete. In some circumstances this may become a safeguarding issue. It may be that this pupil becomes vulnerable by not engaging with the work and therefore must come into school according to guidance. This should be communicated to the parent and a response recorded on our safeguarding system. If this is not appropriate, step 5.</p> <p><b><u>STEP 5</u></b> Raise concerns in line with safeguarding procedures. If your child is ill or unable to attend a call for any reason, please let teachers know so that we do not have to follow the usual safeguarding and attendance procedures.</p> <p><b><u>Questions we may ask:</u></b> <i>Do you have the technology at your disposal?</i> <i>Do you understand what is being set?</i> <i>Do you need support with a particular aspect?</i> <i>What do you agree to get completed tomorrow, each day this week, next week?</i> <i>Do you need any further resources?</i></p>
<p>Revised 25.1.21</p>	